

MEETING NOTES

Subject:	LTP ACCESSIBILITY PARTNERSHIP	
Date of meeting:	Wednesday 14 November 2007, 14.00	
Location:	Metro, Wellington House, Leeds	
Present:	David Smith (Chair) David Young Kevin Westwood Liz Bailey Anne Craven Steven Leigh Ian Gallacher Andrew Hall Bob Anderson Clare Davies Jonathan Brown Mark Duggleby Ian Radley John Henkel Steve Heckley (Secretary)	Association of West Yorkshire Authorities Bradford Local Strategic Partnership Leeds Teaching Hospital / Making Leeds Better Wakefield Primary Care Trust Learning and Skills Council Mid Yorkshire Chamber of Commerce & Industry Bradford Council (Transportation) Leeds Council (Transportation) Wakefield Council (Transportation) West Yorkshire Rural Transport Partnership / Metro Yorkshire Forward Government Office for Yorkshire & Humber Highways Agency Metro (WY Passenger Transport Executive) Metro (WY Passenger Transport Executive)
Also attending:	Fiona Limb Erica Ward	Bradford Council (Transportation) Metro (WY Passenger Transport Executive)

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	<p>Apologies for absence Apologies were received from:</p> <ul style="list-style-type: none"> • Andy Latham, West Yorkshire Community Transport Operators Forum • Ann Sykes, Job Centre Plus • Helen Thornton, Bradford & Airedale Primary Care Trust • Nicky Hoyle, Bradford & Airedale Primary Care Trust • Lisa Butland, Leeds Primary Care Trust 		
1	<p>Minutes of previous meeting</p> <ul style="list-style-type: none"> • Agreed 		
2	<p>Matters arising</p> <ul style="list-style-type: none"> • Matters arising: Healthy Leeds Partnership Food Strategy - Leeds CC in discussions with HLP regarding access to food issues. To report to future meeting. • Item 6: Metro Community bus services – First pilot MetroLocal schemes to be launched on 10 December in Kirklees. 7 services will operate funded by Local Area Committees and Metro. MetroLocal aims to reduce social exclusion by providing people with links to local health and community centres, libraries, Post Offices and shops. Services operate from 9.30am - 2.30pm, Monday to Friday. Adults pay £1 to travel anywhere along the route, (MetroCard, DayRover and Metro concessionary permits can also be used). MetroLocal uses purpose-built, fully-accessible vehicles which include a securing point for wheelchairs and buggy space. At morning and evening peak times the vehicles transport Special Education Needs pupils. • Item 6: Supplementary tendered bus funding - some Metro funding is being used to support Boxing Day services between around 9am and 6pm on 25 routes in the Kirklees and Leeds areas. (The White Rose and Birstall Shopping Parks will be covered by the special services). There will be a flat fare of £2 (£1 half-fare) for travel all day with every adult able to take one child free. (MetroCards and concessionary 		

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	travel arrangements also apply).		
3	Feedback		
3.1	<p>LTP Steering Group and Accessibility Target (Steve Heckley, Metro)</p> <p>At least 1 Accessibility target was required in the LTP. The chosen West Yorkshire LTP target requires that 89.5% of households without access to a car should be within 30 minutes of a hospital by public transport by 2011. The target is 'not on track'. Accessibility mapping of bus services is suggesting that accessibility to Hospitals has deteriorated significantly. A report is being taken to LTPSG on 22 November consider options for amendment to the LTP2 'Accessibility' target.</p> <p>Fiona Limb, Bradford Council, provided a powerpoint presentation summarising:</p> <ul style="list-style-type: none"> • Background for review of Target • Research into types of services offered to inform definition(s) of 'hospital' • Outcomes of Bradford investigations /discussion with Bradford & Airedale PCT <p>The next steps are:</p> <ul style="list-style-type: none"> • LTPSG (22/11) will consider options and provide steer • Health sub-group meeting (29/11) will consider options in detail • Any change to the target will be subject to negotiations with GOYH 		
	<p>Action: Partnership comments:</p> <ul style="list-style-type: none"> • Maintain hospital target but with better informed definition • Consider what partners can have impact on in seeking accessibility improvements • Need for a more 'balanced scorecard' approach (- not a single target) • Investigate suitability of supplementary indicators e.g. GP services • Consider implications of new Local Area Agreement national indicators 		
3.2	<p>Health sub-group (Erica Ward, Metro)</p> <p>A first workshop meeting of the Health sub-group took place on 17 July to develop a better understanding of Transport & Health contexts and identify practical opportunities to work together. Focus for activities identified as:</p> <ul style="list-style-type: none"> • Accession mapping input to inform service planning decisions • Promoting accessibility agenda - Core accessibility presentations to be provided • Sharing good practice (including best practice from outside the area – patient involvement in Manchester reconfiguration) • Development of a West Yorkshire patient information strategy • Pilot public transport projects – utilising Metro £500k additional tendered services budget • Review of accessibility targets <p>Next meeting of the Health Sub-group takes place on Thursday 29 November 2007</p> <p>Action: Minutes to be posted on website at: http://www.wyltp.com/060825-1.htm</p>		
3.3	<p>Rural issues (Clare Davies, Metro)</p> <ul style="list-style-type: none"> • West Yorkshire Rural Roadshow Project – aim is to take vital services into rural areas to reduce the need for people to travel. 9 individual mobile service projects are being supported during 2007/8. Grants have been awarded for e.g. purchasing new vehicles, purchasing essential equipment, research and publicity etc. Research for this project has identified a large number of existing mobile service providers throughout West Yorkshire, notably mobile libraries, mobile youth units and information buses (hand-out circulated). Some are available for hire. All operators have been invited to join a West Yorkshire Mobile Service Network. Metro will list all mobile service operators on Metro website • Contact Clare Davies at 0113 2517 413 / clare.davies@wypte.gov.uk 		
3.4	<p>Community Transport Audit (Dave Pearson, Metro)</p> <ul style="list-style-type: none"> • The Community Transport Audit is investigating capacity and capability in West Yorkshire towards informing what could be an enhanced role for Community Transport. Draft findings suggest that the picture is mixed and despite some good 		

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	<p>examples, the sector is not as well developed or effective as it might be. A further stage of the audit will investigate how to best support development of the sector. The final report will be launched early in 2008.</p> <ul style="list-style-type: none"> Contact Dave Pearson at 0113 2517 246 / dave.pearson@wypte.gov.uk 		
4	<p>Action: More information to be provided as agenda item at next meeting.</p> <p>Local Area Agreements (Mark Duggleby GOYH)</p> <p>Mark provided a summary of new Government requirement for Local Area Agreements for 2008 – 11. The new LAA is designed to reduce the reporting burden on local authorities. Local authorities will be required to report on 198 LAA indicators that form a National Indicator Set. Up to 35 of these indicators will be chosen as targets by the local authority – to be agreed with Government Office. Of the 198 indicators 2 relate to accessibility:</p> <p>NI175: Access to services and facilities by public transport, walking and cycling NI176: Working age people with access to employment by public transport (and other specified modes)</p> <p>The Department of Communities and Local Government (DCLG) has consulted on the technical definitions of the indicators (ending mid December 2007). NI175 is required to match the local LTP target i.e. in West Yorkshire: access to hospitals – but there is scope to renegotiate the LTP target in considering a possible, more appropriate LAA accessibility target. NI176 will be measured by the Government (- the indicator is suggested to measure accessibility to Super Output Areas with 500 or more jobs. There are doubts about the usefulness of this indicator with all districts showing strong performance of approx. 99%).</p> <p>The first draft of LAAs are expected from local authorities / LSPs in mid December 2007. The timetable for agreement of the LAA will run to the end of March 2008</p> <p>There may be scope for inclusion of a Accessibility Indicator in Leeds City Region Multi Area Agreement - possibly linking the Transport and Skills agenda</p> <p>Action: District officers and partner organisations were encouraged to engage with their LSP to discuss the monitoring of accessibility indicators and possible adoption as target(s) in their LAA.</p>		
5	<p>Changes to FE colleges (Anne Craven Learning & Skills Council)</p> <p>Anne Craven provided a powerpoint presentation in respect of the LSCs proposals in West Yorkshire for new build and reconfiguration of colleges / courses. The LSCs programme is informed by changing demographics and identified skill requirements for a competitive economy. The priority focus is on the 16-91 age group. The LSCs capital budget for West Yorkshire is £360m over 10 years. Leeds will see the most significant change. Transport accessibility for learners (and employers) is emerging as a consideration influencing site investment decisions. There is a desire to incorporate accessibility mapping into LSC processes. The powerpoint presentation to be provided at: http://www.wyltp.com/060825-1.htm</p> <p>Action: The LSC will work with Metro and the districts to identify how best to incorporate accessibility principles and techniques</p>		
6	<p>Next meetings</p> <ul style="list-style-type: none"> Thursday 28 February, 2pm Wednesday 16 July, 2pm Wednesday 12 November, 2pm <p>All meetings to be held at Metro, Wellington House Committee Room A</p>		